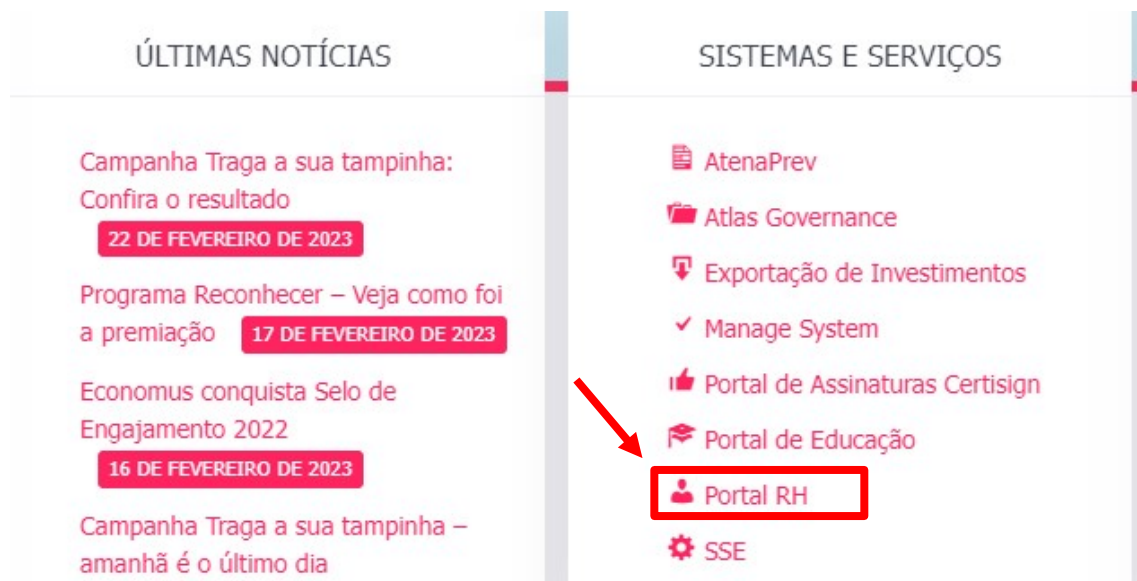
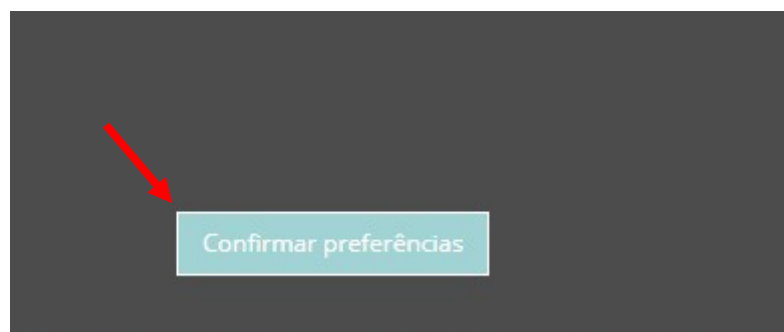


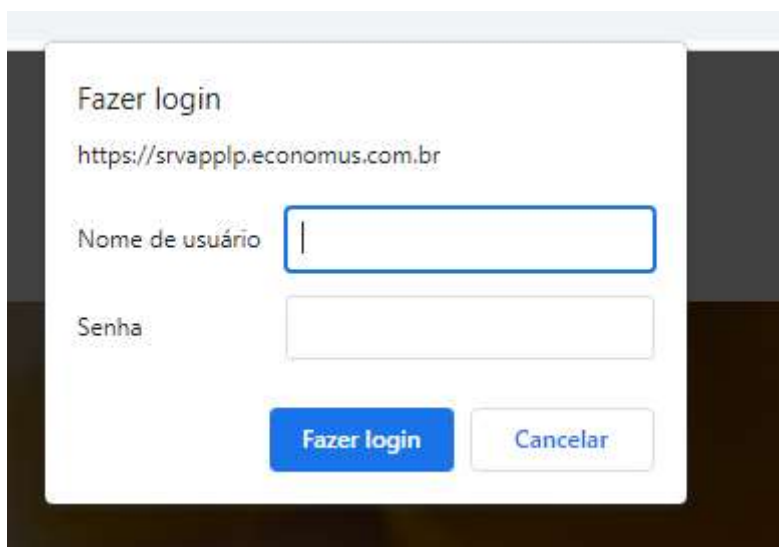
1) Acesse na Intranet o Ícone “ PORTAL RH:



2) Na próxima página, clique em “Confirmar Preferências”



3) Em seguida clique em “Entrar no Portal” Insira o Login e Senha:



Fazer login

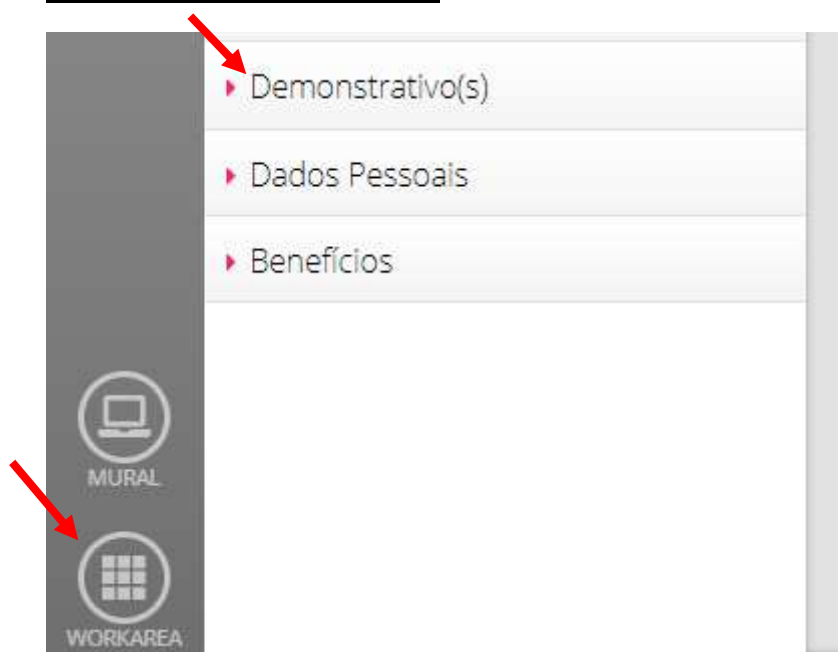
https://srvapplp.economus.com.br

Nome de usuário

Senha

[Fazer login](#) [Cancelar](#)

4) No perfil “Colaborador” clique em Workárea e depois em Demonstrativos:

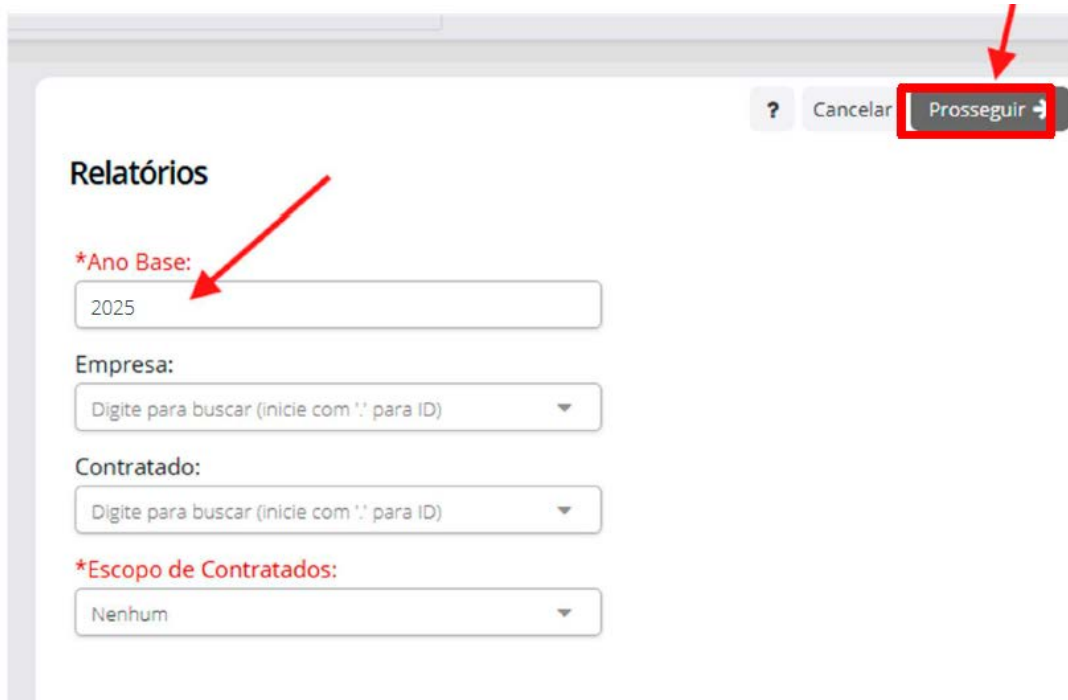


5) Em demonstrativos, clique em Informe de Rendimentos (Portal):



6) No campo Ano Base – Delete 2026 e insira 2025:

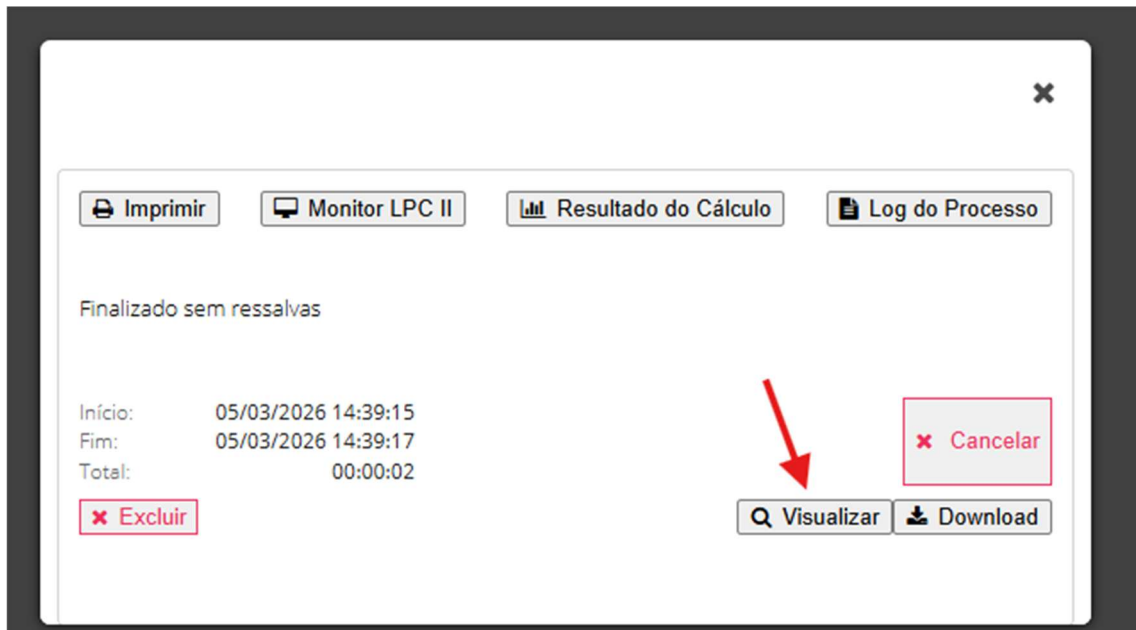
Não precisa preencher o campo Escopo de Contratados



The screenshot shows a web form titled "Relatórios". At the top right, there are three buttons: a help icon (?), "Cancelar", and "Prosseguir" (highlighted with a red box and a red arrow). The form fields are as follows:

- *Ano Base:** A text input field containing "2025" (highlighted with a red arrow).
- Empresa:** A dropdown menu with the placeholder text "Digite para buscar (inicie com '.' para ID)".
- Contratado:** A dropdown menu with the placeholder text "Digite para buscar (inicie com '.' para ID)".
- *Escopo de Contratados:** A dropdown menu with the selected value "Nenhum".

7) Após Finalizar sem Ressalva – Clique em visualiza



The screenshot shows a dialog box titled "Finalizado sem ressalvas" (Completed without reservations). It contains the following elements:

- Four buttons at the top: "Imprimir", "Monitor LPC II", "Resultado do Cálculo", and "Log do Processo".
- Status text: "Finalizado sem ressalvas".
- Timing information:
 - Início: 05/03/2026 14:39:15
 - Fim: 05/03/2026 14:39:17
 - Total: 00:00:02
- Buttons at the bottom: "Excluir" (with a red 'x' icon), "Visualizar" (with a magnifying glass icon and highlighted by a red arrow), and "Download" (with a download icon).
- A "Cancelar" button (with a red 'x' icon) is located to the right of the "Visualizar" button.